

**PURCHASE ORDER
MARIANO MARCOS STATE UNIVERSITY**

City of Batac 2906, Ilocos Norte

BG 858 003

Supplier : NOVELTY ENTERPRISES Address : City of Batac TIN : 110-555-521-000	P.O. No. : 01101101-2020-12-545 Date : December 21, 2020 Mode of Procurement : NP-Small Value
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Gentlemen: PR No.: 2020-11-221 (01101101)- Gen. use
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MMSU, City of Batac Date of Delivery : within 10 calendar days upon receipt of PO	Delivery Term : FOB Destination Payment Term : N/30
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
4	pack	Envelope, baronial, 7", white, 10pcs/pack	70	35.00	2,450.00
8	pack	Paper, linen, fino, letter, 125gsm, 10pcs/pack	60	25.00	1,500.00
TOTAL					3,950.00

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

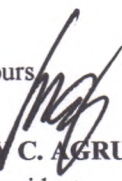
Conforme: Very truly yours,

NANCY S. VALDEZ

Signature over Printed Name of Supplier


12-29-20

Date



SHIRLEY C. AGRUPIS

President

<p>Fund Cluster : 01101101</p> <p>Funds Available : _____</p> <p align="center">  IMELDA C. CORPUZ Chief, Accounting Office </p>	<p>ORS/BURS No. : _____</p> <p>Date of the ORS/BURS: _____</p> <p>Amount : _____</p>
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